



# International Association of Feedingstuff Analysis (IAG) – Section Feedingstuff Microscopy

## Rules

### § 1: The International Association (IAG) of Feedingstuff Analysis – Section Feedingstuff Microscopy

Represents an association of collaborators from analysing institutes which perform feedingstuff microscopy.

The organization focusses mainly on the application of microscopic methods as one tool to ensure both feedingstuff safety and quality.

Tasks of the IAG-Section Feedingstuff Microscopy are:

- Method development and method revision
- Performance of ring tests
- Quality assurance
- Realization of knowledge trainings
- Newsletter publication
- Exchange of experience
- Development of proposals and statements in case of special microscopic questions
- Cooperation with national and EU-bodies

### § 2: Place of residence

Place of residence of the IAG-Section Feedingstuff Microscopy is the location of the institute the president is working for.

Communication in general is usually performed via email.

### § 3: Board

The IAG board consists of the president and 3 or more chairmen holding following functions:

- President  
The president represents the IAG-Section Feedingstuff Microscopy in public affairs. The tasks of the president are:  
  
presidency over the IAG meetings including the meeting welcome and review on important aspects of the former year.  
  
correspondence with official authorities, other bodies and IAG members  
  
authorisation to communicate and/or sign IAG statements, protocols and other IAG papers
- Scientific officer:  
The scientific officer is responsible for the organisation of IAG ring tests. This includes the validation of the results, the presentation at the annual IAG meeting and the publication of the ring test results after agreement of the members. Other

IAG members are also free to organize a ring test in arrangement with the scientific officer.

- Method reviser:  
The responsible board member is the head of a working group, consisting of several IAG members who work on the development and revision of the IAG methods
- Website manager:  
The website organisator is in charge of keeping an actual IAG website. Contributions to the homepage have to be decided by the board before publication.  
For the administration of the website a fee is collected at the annual meetings.
- Regulation affairs:  
The responsible board member keeps the IAG members informed on the actual Feedstuff Regulation demands.

Descriptions of the functions may change depending on changed demands.

Beside their main tasks the chairmen are free to participate in the work of the other chairmen.

The president will be elected every four years. Every two years half of the board will be elected according to the following option:

	2019	2021	2023	2025
President		election		election
Regulation affairs		election		election
Scientific officer	election		election	
Method reviser		election		election
Website manager	election		election	

#### **§ 4: Membership**

Co-workers of analysing institutes with official mandate for feedingstuff microscopy can be members. Co-workers of other institutions (universities, private working laboratories, feedstuff industry etc.) have to address their interest in membership to the board. Membership has to be requested informally by filling in the request for IAG membership.

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The board decides on the request and membership is decided at the annual meeting by vote (simple majority) of the present members.

#### **§ 5: Guests**

Persons who are not members are allowed to participate in the meetings when they are invited by the organiser after consultation of the board.

#### **§ 6: Meetings**

The IAG-Section Feedingstuff Microscopy performs regular meetings.

The annual meeting takes place by invitation of one of the IAG members at the location of the inviting institute.

The meeting language is English

Presentations of the annual meetings as well as IAG statements and decisions are published by the website manager on the homepage.

Registration fees can be taken into account by the organiser of the meeting and are collected as meeting fee.

An additional meeting for the discussion of special microscopic problems or for training purposes can be decided at the annual meeting by simple majority of the present IAG members.

## **§ 7: Ring tests**

Ring tests considering different microscopic determinations in feedingstuff (e.g. animal protein, composition, undesired or prohibited substances) are offered and organized regularly by the scientific officer of the IAG. This includes the validation of the results, the presentation and discussion of the ring test results at the annual IAG meeting and the publication of the report of the ring test results after agreement of the members.

Costs of ring tests are taken into account by the scientific officer.

Other IAG members are also free to organize a ring test in arrangement with the scientific officer.

## **§ 8: Homepage:**

The homepage is under new construction

Planned contents:

- presentations of the annual meetings
- ring test reports
- announcement of annual meetings, ring tests and trainings
- registration files for these events
- IAG newsletters
- IAG statements
- list of IAG members
- decided IAG methods
- IAG methods under development

## **§ 9: Newsletter**

Once a year a newsletter is published consisting of ring test summaries, a scheme of ring tests planned in the near future and other aspects of microscopic interest. The board is responsible for the content and the publication. Contributions of all IAG members are desired.

## **§ 10: Resolution**

In case of resolutions one voice/institute is submitted.

To change the rules a two-third majority is necessary. In other cases the simple majority of the present members is sufficient. Guests do not have the right to vote.